

Minutes of Meeting

Ref. No. **KPRIET/NSC-GRC/23-24/EVEN/001**

Dated: **20/05/2024**

Vision of the Institute	To become a premier institute of academic excellence by imparting technical, intellectual, and professional skills to students for meeting the diverse needs of the industry, society, the nation and the world at large.	
Mission of the Institute	<ul style="list-style-type: none"> ☐ Commitment to offer value-based education and enhancement of practical skills. ☐ Continuous assessment of teaching and learning process through scholarly activities. ☐ Enriching research and innovative activities in collaboration with industry and institute of repute. ☐ Ensuring the academic process to uphold culture, ethics and social responsibility. 	
Core Value	PRACTICE	
	P	Professionalism
	R	Responsible
	A	Adaptable
	C	Coherent
	T	Transparent
	I	Integrity
	C	Compassionate
Culture of KPRIET	Holistic PRACTICE	
	<ul style="list-style-type: none"> • To ensure an impartial mechanism for redressal of any grievance of Students/Parents/ Faculty/Staff members and other stakeholders • To uphold the dignity of the college by promoting cordial student-student, student-teacher and teacher-teacher relationship • To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason • To ensure that grievances are resolved promptly, objectively and with sensitivity in a complete confidential manner 	
Objective/ Vision/ Mission/ Functions of the NSC	<ul style="list-style-type: none"> • To ensure an impartial mechanism for redressal of any grievance of Students/Parents/ Faculty/Staff members and other stakeholders • To uphold the dignity of the college by promoting cordial student-student, student-teacher and teacher-teacher relationship • To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason • To ensure that grievances are resolved promptly, objectively and with sensitivity in a complete confidential manner 	

Minutes of the **1st Meeting** of Academic Year 2023-2024, even semester held between **12:30 pm to 1:00 pm** on **20/05/2024** in Marigold, KPRIET

Applicable stakeholders to attend the meeting

SI. No.	Nature of stake holder	For this meeting	Always
1.	Chairman		
2.	Principal		
3.	Head GRC		✓

GRIEVANCE REDRESSAL CELL

KPR Institute of Engineering and Technology



Members invited for this meeting

Sl. No.	Name	Designation	This Meeting	
			Present	Leave
1	Dr. D. Sharmila	Controller of Examinations (Member of Student GRC)		✓
2	Dr. G. Anusha	HoD / CE (Member of Student GRC)	✓	
3	Dr. S. Balasubramanian	HoD / CH (Member of Student GRC)	✓	
4	Dr. A. Balamurugan	Registrar (Member of Faculty GRC)	✓	

Review of the Previous Meeting

Sl. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date	Remarks/Status
1	NA				
2					

Agenda of the Current Meeting:

- 1 Grievance statistics
- 2 Grievance registration
- 3 Activities
- 4 Pending grievances

Minutes of the Current Meeting

Sl. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date
1.	Grievance Statistics	The number of grievance communicated/sorted out during the period of November to may, modes received was discussed	Head-GRC	Continuous
2.	Grievance registration	The grievance registration form available in the GRC page was deliberated, further process of proceedings and closing was presented	GRC committee members, Stakeholders	Continuous

GRIEVANCE REDRESSAL CELL

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3.	Activities / redressal	The redressal activities carried out by GRC was presented to the members	GRC committee members	Continuous
4.	Exclusions	The areas, domains or types of grievance examinations, promotions, appointment and policy matters are excluded from the discretion of GRC	GRC committee members, Stakeholders	Continuous

J. D. Gupta
20/05/24
Head - GRC